

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF A REGULAR MEETING

District Annex Board Room

3015 West 163rd Street

Markham, IL 60428

August 17, 2020

A. Call to Order and Pledge of Allegiance (2:220)

President Ms. Sharron Davis called the meeting to order at 5:15p.m. followed by the Pledge of Allegiance.

B. Roll Call (2:220)

The following members were present: Ms. Sharron Davis, Ms. Barbara Nettles, Ms. Joyce Dickerson, Mrs. Kathy Taylor and Ms. Juanita Jordan. The following members were absent: Mrs. Natalie Myers and Ms. Elaine Walker.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Julia Veazey, Assistant Superintendent, Dr. Kenneth Scott, Assistant Superintendent and Mrs. Deborah Clayton, Chief School Business Official.

C. Presentation (3:60 & 8:30)

N/A

D. Approval of Minutes

Ms. Jordan moved and it was seconded by Ms. Dickerson to approve the minutes of the July 6, 2020 Work Session Meeting. On roll call the following members voted aye: Ms. Dickerson, Ms. Nettles and Ms. Davis. Nays: None. Abstain: Mrs. Taylor and Ms. Jordan. Absent: Mrs. Myers and Ms. Walker.

Motion Not Carried

Ms. Dickerson moved and it was seconded by Mrs. Taylor to approve the minutes of the July 20, 2020 Committee of the Whole Meeting. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the July 20, 2020 Regular Business Meeting. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Ms. Walker and Mrs. Myers.

Motion Carried

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the July 29, 2020 Retreat Day 1. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the July 30, 2020 Retreat Day 2. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the July 31, 2020 Retreat Day 3. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

E. President's Report

Ms. Dickerson and Ms. Nettles gave a report on the Social and Emotional Learning Workshop they recently attended. After which, Ms. Jordan, shared highlights from the IASB Resolution Committee Meeting she recently attended.

F. Superintendent's Report

Dr. Patterson shared recently reeleased guidelines from the IDPH (IL Department of Public Health). Dr. Patterson then informed the Board of the current numbers for students registered requesting in-person learning, as well as, Remote Learning. Dr. Patterson concluded her report by announcing that; Chateaux, Fieldcrest, Markham Park and Nob Hill School, were all recognized as hidden gems of exceptional schools throughout the Chicagoland area.

G. Board of Education – Action Items (2:10 & 2:20)

Ms. Jordan moved and it was seconded by Mrs. Taylor to create a Consent Agenda for items G1-G11, G13 and I1. On roll call the following members voted aye: Mrs. Taylor, Ms. Dickerson, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

Ms. Dickerson moved and it was seconded by Mrs. Taylor to Approve the Consent Agenda. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

G1. Approve 2020-2021 Proposed School Calendar

Approved on Consent Agenda

G2. Approve the Consolidated District Plan

Approved on Consent Agenda

G3. Approve New Vendor- Bergstein's Delicatessen

Approved on Consent Agenda

G4. Approve New Vendor- Galaxy Next Generation Ltd.

Approved on Consent Agenda

G5. Approve New Vendor- Mark One Manufacturing Ltd.

Approved on Consent Agenda

G6. Approve New Vendor- Please Pass the Love

Approved on Consent Agenda

G7. Approve Policy Previously Posted for 30 days

Approved on Consent Agenda

G8. Approve the Addendum to Maxim Staffing Agreement

Approved on Consent Agenda

G9. Approve Eric Harwell Contract for FY21

Approved on Consent Agenda

G10. Approve FY21 Tentative Budget

Approved on Consent Agenda

G11. Approve Providence Capital Network Resolution & Master Lease Agreement

Approved on Consent Agenda

G12. Disapprove the Resignation of Tenured Teacher

Ms. Jordan moved and it was seconded by Mrs. Taylor to Disapprove the Resignation of

Tenured Teacher, Rashel Dearman. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Mrs. Taylor and Ms. Davis. Nays: Ms. Dickerson. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

G13. Approval of N95 Mask

Approved on Consent Agenda

H. Audience Participation (2:30)

Prairie-Hills Jr. High School teacher, Ms. Penny Lee-Cox, took a moment to address the Board regarding her involvement in the community, or lack thereof, sharing her commitment to become more present in the community in which she works.

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Approved on Consent Agenda

I2. Approve Outside Contracts

N/A

I3. Approve Professional Assignment Request

N/A

I4. Approve Invoices

Mrs. Taylor moved and it was seconded by Ms. Jordan to approve the August 17, 2020 invoices, as well as the, July 27, 2020 supplemental invoices. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor and Ms. Davis. Nays: None. Absent: Ms. Walker and Mrs. Myers.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-27-20	Education	\$114,584.61
7-27-20	Operations and Maintenance	\$ 13,965.00
7-27-20	Debt Service	\$ 11,007.36
7-27-20	Transportation	\$ 0
Total:		\$139,556.97

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
8-17-20	Education	\$332,824.63
8-17-20	Operations and Maintenance	\$100,301.08
8-17-20	Debt Service	\$ 0
8-17-20	Transportation	\$ 842.54
8-17-20	Capital Projects	\$1,611,699.62
Total:		\$2,045,667.87

I5. Approve Payroll and Benefits

Ms. Jordan moved and it was seconded by Mrs. Taylor to approve the July 15 and June 30, 2020 payrolls. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Jordan, Ms. Nettles and Ms. Davis. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-15-20	Net	\$342,461.27
7-15-20	Liabilities	\$ 98,741.56
Total:		\$441,202.83

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-15-20	Net	\$131,271.54
7-15-20	Liabilities	<u>\$117,942.17</u>
	Total:	\$249,213.71

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-31-20	Net	\$333,289.37
7-31-20	Liabilities	<u>\$ 94,945.16</u>
	Total:	\$428,234.53

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-31-20	Net	\$165,454.88
7-31-20	Liabilities	<u>\$130,175.66</u>
	Total:	\$295,630.54

J. Administration – Information Reports (3:50)

1. Business Affairs

Mrs. Clayton reported to the Board that the ESSERS budget spreadsheets have been completed including all current and incumbered invoices. Next, Mrs. Clayton informed the Board that the construction projects are still on target but that a walkthrough addendum was added. In conclusion Mrs. Clayton informed the Board of the monthly revenue; the remainder of her report was as presented.

2. Curriculum Instruction and Technology

Mrs. Veazey reminded the Board that Institute Day begins on Friday, August 21, 2020 with an all District COVID-19 Training. Next, Mrs. Veazey commented that the 2020 Remote Summer School Program was a success, emphasizing the Pre-Algebra Program. Mrs. Veazey shared with the Board that a parent survey was given at the end of the program and that the results will be provided at the September Board Meeting. After which, Mrs. Veazey announced that an additional day, Tuesday- August 18, 2020, was added to the New Teacher Orientation due to the plethora of information provided this year. The remainder of her report was as presented.

3. Human Resources

Dr. Scott began with a brief Human Resources report on District new hires, resignations, retirements and FMLA's. In addition, Dr. Scott shared that the (2) new food trucks have arrived, as well as, the new dishwashers at Mae Jemison School. All equipment received are ready for use. The remainder of the report was as presented.

4. Student Services

In the absence of Mrs. Ablin, the Student Services report was as presented.

K. New Business (2:20)

Dr. Patterson informed the Board that the most recent FOIA Request received from ConstructConnect has been submitted successfully. In addition, Dr. Patterson announced to the Board that she and the Board President, Ms. Davis, have been invited to take pictures wearing their District masks on Wednesday, August 19, 2020. Dr. Patterson stated that the photos would be taken as part of a campaign, in partnership with the Village of Hazel Crest, to promote wearing masks and staying safe by maintaining 6ft of distance.

L. Executive Session (2:200)

N/A

M. Adjournment (2:200)

Mrs. Taylor moved and it was seconded by Ms. Dickerson to adjourn the August 17, 2020 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: Mrs. Myers and Ms. Walker.

Motion Carried 6:37p.m.

Submitted by:

Ms. S. Davis, President

Ms. B. Nettles, Secretary